



Regular Monthly Payment Due \_\_\_\_\_ (Insert day of month)  
 Date of Last Payment \$ \_\_\_\_\_ (Attach full payment history)  
 Date of 1<sup>st</sup> UNPAID installment: \_\_\_\_\_ (Date of Default)  
 Unpaid Late Charges: \_\_\_\_\_ (Included in principal: Yes No)  
 Total Past Due through \_\_\_\_\_ (Date): \$ \_\_\_\_\_  
 Other add ons or amounts owing \$ \_\_\_\_\_ (included in principal: Yes No)

Identify all add ons by date, amount and purpose: \_\_\_\_\_  
 (i.e. forced-place insurance)



**POST JUDGMENT INSTRUCTIONS:**

\_\_\_\_\_ Transcribe Judgment to \_\_\_\_\_ County to perfect lien on real property.  
 \_\_\_\_\_ Send Demand to Pay Judgment.  
 \_\_\_\_\_ Conduct Judgment Debtors Exam.  
 \_\_\_\_\_ Conduct Asset Search re: real property / bank accounts / employer  
 \_\_\_\_\_ Garnish after Judgment: Employer: \_\_\_\_\_  
 Bank: \_\_\_\_\_ Acct. No. \_\_\_\_\_  
 \_\_\_\_\_ Other (Explain) \_\_\_\_\_



Tell us what else you think we should know (attach extra sheet if necessary)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**IMPORTANT DOCUMENTS YOU NEED TO ATTACHED - ALL PAGES!!**

- Application for loan (copy)
- Note and/or loan agreement (Original)
- Trust Deed (If real property account)
- Assignment of Beneficial Interest (copy)
- Security Agreement
- Certificate(s) of title (If vehicle account)



**HOW DO WE CONTACT YOU?:**

Contact/Rep: \_\_\_\_\_ Phone No: \_\_\_\_\_  
 Address: \_\_\_\_\_ FAX No: \_\_\_\_\_  
 \_\_\_\_\_ E-Mail: \_\_\_\_\_  
 \_\_\_\_\_

DATE: \_\_\_\_\_ By: \_\_\_\_\_  
 Title: \_\_\_\_\_